



## Leeds Law Society

### Notice of Extraordinary General Meeting on 24.08.21

Notice is hereby given that an Extraordinary General Meeting (the **Meeting**) of Leeds Law Society (**LLS**) will be held via Zoom at 5.00pm on 24.08.21 to transact the following business:

1. To receive, and if thought fit, approve:
  - The income and expenditure account for the previous financial year;
  - The balance sheet as at the end of the previous financial year.
  
2. Any other business of which notice is given.

**The Directors:** LLS, 62 Wellington Street, Leeds LS1 2EE

**ADD DATE July 2021**

### NOTES TO THE NOTICE OF EXTRAORDINARY GENERAL MEETING

#### 1. Appointment of proxies

As a member of LLS you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting. If you would like to appoint the Secretary (and Chair of the meeting) of LLS or anyone else to be your proxy please complete the relevant proxy form, which is available from Rachel Windle at [rachel.windle@leedslawsociety.org.uk](mailto:rachel.windle@leedslawsociety.org.uk). You can only appoint a proxy using the procedures set out in the notes to the proxy form.

#### 2. Communication

If you have any queries about the Meeting should contact LLS via Rachel Windle and by email at [rachel.windle@leedslawsociety.org.uk](mailto:rachel.windle@leedslawsociety.org.uk)

#### 3. Venue of the EGM

Please note that we are following the guidance of the Government in respect of the lockdown due to COVID-19. If it is your intention to attend the Meeting on 24.08.21 please contact Rachel Windle at [rachel.windle@leedslawsociety.org.uk](mailto:rachel.windle@leedslawsociety.org.uk)